

EMD Program Manager

The Association of Public-Safety Communications Officials (APCO), International, a leading not-for-profit public safety communications association located in Daytona Beach, FL, has an outstanding opportunity for a results-oriented, self-motivated individual to join the APCO Institute's terrific team as an EMD Program Mgr. This position will provide management oversight for the EMD Program; ensure course material compliance with NHTSA, ASTM, AHA; act as liaison to all EMD adjunct instructors; oversee related marketing and sales activities; conduct training presentations; write articles for publications; assist in writing course materials.

Ideal candidate will have excellent written and verbal communications skills; Baccalaureate degree in related field or equivalent training and experience.; 5 yrs Public Safety Comm. with expertise in fields of EMD & emergency medical services; US DOT certificate as an EMT-Basic; advanced level skills & knowledge; proficient with Microsoft Office. APCO International offers a competitive salary supplemented by a comprehensive benefit program.

For more information visit: <http://www.apcointl.org/services/jobs/index.html>
Send resume & salary history: marshallr@apco911.org; or 351 N. Williamson Blvd., Daytona Beach, FL., 32114; or fax 386.239.8397. EOE; DFW

Emergency Medical Dispatch (EMD) Program Coordinator APCO International

The Association of Public-Safety Communications Officials (APCO) International, a leading not-for-profit public safety communications association with offices located in Daytona Beach, FL, has an opportunity for an EMD Program Coordinator to: assist public safety agencies in implementing the APCO EMD program and maintaining compliance; produce, customize, deliver EMD Guide Cards, assist manager with certification programs; process orders; maintain data base and files; respond to customer inquires by phone, fax, mail, e-mail; perform other administrative duties. Ideal candidate will have a high school diploma or equivalent and 5 years clerical and/or customer service experience; excellent communications, organizational skills and customer relations skills; experience with Microsoft office and standard office equipment. APCO International offers a competitive salary supplemented by a comprehensive benefit program.

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Training Course Instructor

The Association of Public-Safety Communications Officials (APCO), International is seeking a Training Course Instructor for the APCO Institute located in the Daytona Beach, FL office to conduct training presentations, write articles for publications, develop and present web seminars; create and develop online versions of courses, develop and deliver presentations at state regional and national industry conferences, assist in the design, development, maintenance, and writing of APCO Institute training course materials.

Ideal candidate will have 5 years experience in public safety communications, with at least two years experience as a public safety communications trainer and minimum one year experience as an APCO Institute certified agency instructor; Baccalaureate degree in appropriate field or equivalent training & experience in adult education and training; excellent organizational skills, written and verbal communications skills, customer relations skills; detail oriented; self starter. APCO International offers a competitive salary supplemented by a comprehensive benefit program.

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